

Multi-Year Accessibility Plan

Actions	Completion Date
Train key employees on the accessibility for Ontarians with Disabilities Act, 2005.	Nov. 2012
Develop and post Accessibility Policy statement	Nov. 2012
Create company's plan for accessible customer service	Nov. 2012
Make company's plan for accessible customer service in large prints and recorded audio.	Nov. 2012
Train key employees on the provision of accessible customer service and company's new accessibility plan.	Dec. 2012
File accessible compliance report	Dec. 2012
Train key employees on the provision of accessible customer service and company's new accessibility plan.	Feb. 2013
Create multi-year accessibility plan	Jun. 2013
Dedicate parking spots for Persons with disability and make washroom accessible with clear signages	Jul. 2013
Make accessible entrance to the company	Jul. 2013
Revise the existing evacuation plan to apply to persons with disability	Aug. 2013
Train key employees	Feb. 2014
Post a statement in company's website regarding company's policy and customer's feedback.	Dec. 2014
File accessible compliance report	Dec. 2014
Make hiring forms available for people with disability	Feb. 2015
Create procedure for accessibility to include employment practice for people with disability	Jul. 2015
Train all employees on the accessibility act and company's policy and procedures.	Feb. 2016
Make company's accessibility procedure available in large prints.	Mar. 2016
Train all employees	Feb. 2017
File accessible compliance report	Dec. 2017
Train all employees	Feb. 2018
Train all employees	Feb. 2019
Make company's website and content accessible	Feb. 2020
Train all employees	Feb. 2020
Train all employees	Feb. 2021
File accessible compliance report	Jun. 2021